

FORDINGBRIDGE TOWN COUNCIL

Minutes of the General Purposes Committee held at 7.30pm on Wednesday 18th January 2017 in the Town Hall

(Minutes subject to approval at the next meeting of the Committee)

Present:

Cllr Earth – Chairman
Cllrs Adams, Hale & Anstey

In attendance: Mrs H Richards, Town Clerk
Cllr Paton

1. To receive any apologies for absence

Apologies were received from Cllrs Wilson & Connolly

2. To receive any declarations of interest

Cllr Adams declared an interest in Agenda Item 6 as a member of FES.

**3. To confirm the minutes of the meeting held on 16th November 2016 and
report on any matters arising**

Cllr Hale proposed and it was seconded by Cllr Adams and therefore **RESOLVED:**
that the minutes of the meeting held on the 16th November 2016 be signed as a true
record. All in favour.

There were no matters arising.

4. To receive any matters raised by members of the public

No matters raised.

**5. To report on Matters concerning St Mary's Closed Churchyard and
Stuckton Road Cemetery.**

- To consider an amendment to the Burial Regulations to allow dogs in the cemetery.

Following a report from the Groundsman that dog fouling had been occurring at the cemetery, members discussed whether dogs should be allowed into the cemetery (currently not allowed). It was considered that families or friends of the deceased may wish to walk over to the cemetery with their dog and visit graves.

Cllr Adams proposed and it was seconded by Cllr Hale and therefore **RESOLVED:**
that Burial Regulation 4 should be amended to allow dogs in the cemetery provided
that they are kept on a lead at all times and that owners clean up after their dog.

Signs to be erected at the entrance to this effect. All in favour.

The clerk reported that further parking was needed at the cemetery as the current space was not adequate for larger funeral parties. Town Clerk to investigate the option to extend the cemetery (or car park) with NFDC.

6. To report on any matters relating to the Town Hall

The Clerk reported on the following:

- Upgrade to audio and visual facilities (organised by FES) - works now complete.
- Inspection of Town Hall Roof & Council Chamber – Initial inspection from ground and internally carried out by architect and roofing contractor, awaiting further investigation externally with use of lift equipment.
- Door Mat – Emergency Exit Main Hall – Town Clerk to purchase suitable door mat to serve external fire exit door.

7. To report any matters relating to the Information Office

The Clerk reported on the following items:

- Staffing – One member of staff had verbally resigned with an expected end date of mid-March (written confirmation awaited). This vacancy would be discussed by Staff Committee.
- New Bay Windows – To be fitted during February by Landlord.
- Lease – Expires at end of April 2017.

8. To report any matters concerning Footpaths

- AVP Mapboard – The Clerk confirmed that the Small Grant Application had been sent.
- Exploring Fordingbridge Leaflet –The Clerk advised that further supplies would be needed before the tourist season – Members requested that a second quote is obtained (1 quote received from Hampshire CC - £199.00/1000 leaflets).

9. To report on any matters concerning Highways

No matters were reported.

10. To report on any matters concerning allotments

Members discussed the annual fees – this item will be placed on the Agenda for the March General Purposes meeting.

11. To note any items of correspondence

No items of correspondence to report.

12. To receive a report from the Clerk or any other relevant business

Clerk nothing further to report and no other relevant business raised.

13. To note the date of the next meeting as 15th March 2017

The meeting closed at 8.20pm