



FORDINGBRIDGE TOWN COUNCIL
The Town Hall, 63 High Street,
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Dear Councillor,

Members of the Committee are summoned to a meeting of the **Staff & Remuneration Committee** on **Wednesday 25th January 2017** at 6.45pm in the Council Chamber

Mrs H Richards, Town Clerk.

AGENDA

1. To receive any apologies for absence
2. To receive any Declarations of Interest
3. To confirm the minutes and report any matters arising from the meeting held on 21st August 2014.
4. To receive and discuss a report from the Clerk on staffing & accommodation
5. To discuss the Assistant Town Clerk vacancy
6. To discuss the Information Officer vacancy
7. To discuss the updating of Town Council staff contracts – Ellis Whittam
8. To receive a report from the Clerk or any other relevant business
9. To note the date of the next meeting as determined by members.

PLEASE NOTE: This meeting will be held in Closed Session because of the nature of the business to be transacted. Members of the public and press will be excluded (Public Bodies (Admission to meetings) Act 1960).