

FORDINGBRIDGE TOWN COUNCIL

Minutes of the Finance & Policy Committee held on Wednesday 25th April 2018 at 7.30pm in the Town Hall (Minutes subject to approval at the next meeting of the Committee)

Present: Cllr Connolly - Chairman

Cllrs Adams, Anstey, Earth, Fulford, Hale, Lewendon, Paton, Perkins & Wilson

In attendance: Mrs H Richards, Town Clerk

Mrs M Coatham, Finance Officer (RFO)

1. To receive any apologies for absence

Apologies were received from Cllrs Price & White

2. To receive any Declarations of Interest

The following declarations of interest were made:

Cllr Adams declared an interest in Agenda item 5, Monies collected & Payment of Accounts as supplier to the Council – he remained in the meeting but did not speak or vote on this item.

3. To confirm the minutes of the meeting held on 28th March 2018 and report any matters arising

Cllr Lewendon proposed and it was seconded by Cllr Wilson and therefore **RESOLVED**: that the minutes of the meeting held on the 28th March 2018 be signed as a true record. All in favour.

Matters Arising

Minute no. 3 – Haven't yet received the donation for the Christmas Lights. The Chairman is following this up.

Minute no. 3 – Grant monies for the Play scheme have been received from Hampshire County Council; an application has not yet been made to the Sarah Kinsley Fund as clarification awaited regarding availability of pool. Confirmation required from Cllr Heron (HCC) regarding grant.

Minute no. 3 – The new IT hardware has been purchased and delivered.

4. To receive any matters raised by Members of the Public

No members of the public present.

5. To receive details of Monies Collected & Payment of Accounts

The Finance Officer summarised the accounts for April and Members noted the following items:

Income received included: Rugby Club (2nd half of block booking fee), Grant HCC, CIL monies received (Council need to decide how to spend)

Expenditure included: Annual Subscriptions, New Laptop, Dishwasher repairs, Lifebuoys, Gas Bill
With regard to the individual budgets, the RFO advised:

Cllr entered the meeting

The RFO advised members that the Precept monies had not yet been received from the District Council.

Individual Budgets were not discussed as year-end accounts are being prepared.

6. To consider grant applications under Section 137

- TUFF

Members considered the grant application for TUFF, a free play scheme offered to children during the summer holidays.

Cllr Paton proposed and it was seconded by Cllr Wilson and therefore **RESOLVED**: to award TUFF a grant of **£500.00**. All in favour.

Action: RFO to pay grant

7. To receive any Finance & Policy matters referred from sub-committees

- **Planning Committee 11th April 2018**

Members considered the recommendation of the Planning Committee for Membership to Planning Local, an online advice service, at a cost of £100.00 per annum.

Cllr Connolly proposed and it was seconded by Cllr Lewendon and therefore **RESOLVED**: to take up membership to Planning Local at a cost of £100.00 per annum. All in favour.

Action: Clerk/RFO to complete application for membership.

8. To consider the quotation for refurbishment of the Memorial Gates

Members considered the quote received from IN Newman on behalf of James Allied Engineering for refurbishment works to the Memorial Gates.

Cllr Hale proposed and it was seconded by Cllr Lewendon and therefore **RESOLVED**: to accept the quotation from James Allied Engineering in the sum of **£700.00 (maximum) and £100.00 materials +VAT**.

Action: Clerk/RFO to confirm acceptance of quote and order works to be carried out.

9. To consider the annual contract for Dog Waste Bin Emptying

Members discussed the contract for the emptying of 6 dog waste bins on a weekly basis. It was agreed that dog fouling had worsened in the Town and the Clerk advised that she had requested details of where bins are located to ascertain if more were needed.

Cllr Wilson proposed and it was seconded by Cllr Lewendon and therefore **RESOLVED**: to accept the quote in the sum of £1935.14 plus VAT for the year 2018-19 but to review the service later in the year to ascertain if Town Council staff could carry out the service.

Action: RFO to pay and sign contract for 2018/19

10. To note any items of correspondence

The Clerk reported on the following items of correspondence had been received:

Avon Valley Dementia Pals – Thanks for grant monies and information regarding service provided.

Rae Straton Lunch Club – Thanks for grant funding.

The Chairman advised members of a visit to the Dementia Group and the wonderful service provided to members.

11. To receive a report from the Clerk or any other relevant business

The Clerk reported that Kevin Jones (SBA) had visited that day to inspect the damage in the Council Chamber and also discuss the accommodation project. Findings to be collated and sent regarding repair works and the clerk advised that 2 options had been requested regarding accommodation.

Finance & Policy 25.04.18

12. To note the date of the next meeting as Wednesday 23rd May 2018

The meeting closed at 8.05pm