

FORDINGBRIDGE TOWN COUNCIL
Minutes of the Finance & Policy Committee held at 7.30pm on
Wednesday 25th July 2018 in the Town Hall
(Minutes subject to approval at the next meeting of the Committee)

Present: Cllr Connolly - Chairman
Cllrs Adams, Anstey, Fulford, Hale, Lewendon, White & Wilson

In Attendance:
Mrs H Richards, Town Clerk
Mrs M Coatham, RFO

1. To receive any apologies for absence

Apologies were received from Cllrs Earth, Moulard & Perkins.

2. To receive any declarations of interest

Cllr Adams declared a pecuniary interest in Agenda item 5 Monies, Collected & Payment of Accounts as a supplier to the Council – he will remain in the meeting for that item but will not speak or vote.

3. To confirm the minutes of the meeting held on 27th June 2018 and report on any matters arising

Cllr Lewendon proposed and it was seconded by Cllr Hale and therefore **RESOLVED:** that the minutes of the meeting held on 27th June 2018 are signed as a true record. All in favour

Matters Arising

Minute No. 15– CAB now based at Avonway (currently open for one session/week – will increase), manager changing.

4. To receive any matters raised by members of the public

No members of the public present

5. To receive details of Monies collected & Payment of Accounts

The Finance Officer summarised the accounts for July and members noted the following items:

Income – Playscheme bookings & income high; Bushcraft will be booked for both weeks. Manager's salary needs to be reviewed urgently – Staff & Remuneration Committee meeting required.

The RFO reported that Open Office has been installed on the new laptop, however due to staff absence has not yet been thoroughly tested.

Skate park allocation shown on budget summary is made up of Developers Contributions and funding allocated by the Town Council.

Cllr Anstey queried the Mayors allowance and how this is spent – RFO explained.

Cllr Wilson proposed and it was seconded by Cllr Anstey and therefore **RESOLVED:** to approve the accounts for July 2018.

6. To receive any Finance & policy matters referred from sub-committees

- Amenities 18th July 2018 - Waste Disposal Events at Recreation Ground

Following a brief discussion, Cllr White proposed and it was seconded by Cllr Lewendon and therefore **RESOLVED**: to accept the recommendation of the Amenities Committee of 18th July 2018 as follows:

that organisers of events at the Recreation Ground are required to either:

- arrange for removal of waste themselves or
- cover the cost of provision of an additional skip by the Council

- General Purposes 18th July 2018 – Replacement Allotment Fence
Cllr Fulford proposed and it was seconded by Cllr Hale and therefore **RESOLVED**: to accept the recommendation of the General Purposes Committee of 18th July 2018 to accept the quotation for the replacement of the fence received from Matthew Bright in the sum of **£1,410.00** inc VAT.

7. To consider funding for the Remembrance Sunday Event

The Chairman and RFO spoke of the need for funding to cover costs for the event (this year to mark the centenary year of the end of WW1) – this obligation was passed to the Council many years ago by central government as the Fordingbridge British Legion was unable to undertake the commitment.

The RFO explained that funds were available (grant money from District Councillor) to cover some costs however the cost of provision of a lasting memorial (seat?), crosses, wreaths, Hyde Band and refreshments would be required.

Cllr Wilson proposed and it was seconded by Cllr Hale and therefore **RESOLVED**: to allocate funding from reserves in the sum of **£1,000.00** for the event.

8. To note any items of correspondence

No correspondence to report

9. To receive a report from the Clerk or any other relevant business

The RFO reported that following receipt of an email from New Forest DC, the Council need to consider the allocation of Developers Contributions.

Cllr Fulford commented that following the excellent review recently posted on Mumsnet, the Council should consider addressing the negative aspect of the review regarding lack of shade at the Children's Play Area (Recreation Ground) and perhaps should provide parasols for shading.

The Chairman informed members that the August meeting would contain an item regarding the re-structure of the committees.

The RFO reported that last month she had worked over double her contracted hours and this had become the "norm". With Utilities contracts and lengthsman contract review due, additional hours will be required in August – Staff & Remuneration Committee to discuss.

10. To note the date of the next meeting as Wednesday 29th August 2018

The meeting closed at 8.27pm