

FORDINGBRIDGE TOWN COUNCIL

Minutes of the Finance & Policy Committee held on Wednesday 28th November 2018 at 7.30pm in the Town Hall (Minutes subject to approval at the next meeting of the Committee)

Present: Cllr Connolly - Chairman

Cllrs Adams, Anstey, Fulford, Hale, Mouland, Paton, Perkins, White & Wilson

In attendance: Mrs H Richards, Town Clerk
Mrs R Edwards, Asst Town Clerk
Mrs M Coatham, Finance Officer (RFO)
Ian Brown, Chairman of Fordingbridge Sports Club
John Marsh, Fordingbridge Sports Club
1 Member of the Public

1. To receive any apologies for absence

Apologies were received from Cllrs Earth and Lewendon

2. To receive any Declarations of Interest

The following declarations of interest were made:

Cllr Adams declared a pecuniary interest in item no. 6 Monies Collected and Payment of Accounts as a supplier to the Council, remained in the room but did not speak or vote.

Cllr Anstey declared an interest in item no. 8 Sports Club Leases, as the Council Representative of the Sports Club and also as a supporter of the Sports Club.

3. To confirm the minutes of the meeting held on 31st October 2018 and report any matters arising

Cllr Hale proposed and it was seconded by Cllr Anstey and therefore **RESOLVED**: that the minutes of the meeting held on the 31st October 2018 be signed as a true record. All in favour.

Matters Arising

- Minute no. 4 – The defibrillator is now purchased but not yet in place.
- Minute no. 13 – The Christmas lights are up, with more to follow.
- Minute no. 14 – The additional road closure notices have been purchased.
- Minute no. 15 – The Town Hall project is on this evening's agenda.

4. To confirm the Minutes of the Extraordinary meeting held on 7th November 2018 and report any matters arising.

Cllr Connolly proposed and it was seconded by Cllr Anstey and therefore **RESOLVED**: that the minutes of the meeting held on the 7th November 2018 be signed as a true record.

5. To receive any matters raised by Members of the Public

No matters raised.

6. To receive details of Monies Collected & Payment of Accounts

See Appendix A for the Finance Officer's summary of the November 2018 accounts.

Cllr Hale asked if Fordingbridge Town Council would receive any money towards the Christmas lights. The Rotary Club usually gives £2000 from the Summer Festival profits towards the festive lights each year. However this year the festival was run by the newly formed Fordingbridge Events group instead and it is not expected that they'd make a contribution towards the cost of the lights.

Cllr Connolly reported that the working group had met earlier this evening to discuss the policy for the CIL money. There are a range of possible projects which need to be agreed and the prioritised. The group will report back to the next Finance and Policy meeting on 30th January 2019.

Action: Clerk to add to agenda for F&P 30th Jan 2019

Cllr Wilson proposed and it was seconded by Cllr Paton and therefore **RESOLVED**: to approve the accounts for November 2018. All in favour.

7. To receive an update from the Clerk regarding the Town Hall Project

Kevin Jones (SheerinBettle), Lynette Fawkes (Conservation Officer) and Tim Richards (Buildings Manager), met at the Town Hall on Tuesday to look at the clock tower. There were no major concerns. The listed building application is expected to go straight through once applied for. Also discussed was the future of the Town Hall and appropriate development.

8. To receive updates on Sports Club leases

Cllr Anstey reported on the Sports Club lease. The original lease between Fordingbridge Town Council and Fordingbridge Sports Club was dated 31 May 1977 and amended on 17 March 2006. This lease is still in effect as confirmed by Jacksons Solicitors in a letter dated 18th April 2012.

Cllr Connolly reported that the Bat and Ball Pub are currently running the Sports club bar. Fordingbridge Sports Club confirmed that they have allowed Mr Jason Shinkel from the Bat and Ball Pub to run the Sports Club bar from 1st September 2018 – 31st August 2019. The Sports Club will receive £6000 from Mr Shinkle for doing so. The current lease does not allow this sub-letting agreement to have been made. Since 1st September 2018 there has also been one open event where refreshments have been sold to people other than Members of Fordingbridge Sports Council and their bona fide guests. This is also in breach of the lease.

Cllr Anstey was concerned that the current lease does not allow the Sports Club to run the club as they wish. Cllr Connolly told the Council that they need to consider changes, for example to the existing licenced premises. If the Sports Club want to change the lease then they need to write to Fordingbridge Town Council for permission and change the lease at their own cost.

Ian Brown, Chairman, Fordingbridge Sports Club, reported that the club is for Members only. However, if they wish to apply for funding for example from Sports England, then the club needs to be an open club where anyone can be a member.

Ian Brown, Chairman, Fordingbridge Sports Club wants occasional open events, but in the main, members only. There are defined hours on Saturday and Sundays with up to an additional 12 occasions throughout the year.

Cllr Anstey said he was happy with the proposed timings when refreshments would be sold. However, if food and drink were to be sold to a third party, then the contract needs to be with Fordingbridge Town Council directly.

Cllr Fulford asked if the Sports Club was the current licence holder, John Marsh responded confirming this was the case. Cllr Connolly remarked that FTC is not a licencing authority.

John Marsh used to run the bar but stepped down at the AGM last year. No one has come forward from within the Club to run it, and it made sense to the Sports Club to allow a professional to do so.

Action: Fordingbridge Sports Club to provide detailed information to Fordingbridge Town Council asap

9. To receive and discuss a recommendation from the Amenities Committee for budget proposals for 2019/20

See Appendix B for the Amenities Draft Budget for 2019-20.

The Amenities budget proposal is income £18750, expenditure £97500; precept request of £78750.

Cllr Anstey proposed and it was seconded by Cllr Perkins and therefore **RESOLVED**: to accept the proposed budget for Amenities. All in favour.

10. To receive and discuss a recommendation from the General Purposes Committee for budget proposals for 2019/20

See Appendix C for the General Purposes Draft Budget for 2019-20.

The General Purposes budget proposal is income £58828, expenditure £96275; precept request of £37447.

Cllr Wilson proposed and it was seconded by Cllr Perkins and therefore **RESOLVED**: to accept the proposed budget for General Purposes. All in favour.

11. To consider the budget proposals for the Finance & Policy Committee for 2019/20

See Appendix D for the Finance & Policy Draft Budget for 2019-20.

The Finance and Policy budget proposal is income £8875, expenditure £123600; precept request of £114725.

This is an increase on the previous year for the following reasons:

- Role of Clerk increasing from part-time hours to full-time position
- Election fees, if election is called
- Appointment of Buildings manager
- Christmas lights – no longer receiving donation towards lights from the Rotary Club but still have final year of contract in 2019
- Office IT needs updating
- Cost of loan repayments for the Town Hall roof repairs (once loan secured)

Members discussed these additional expenses. Cllr Connolly thanked the RFO for all her work in putting together these budgets.

Cllr Connolly proposed and it was seconded by Cllr Moulard and therefore **RESOLVED**: to accept the proposed budget for the Finance and Policy Committee for 2019/20. All in favour.

12. To formulate a resolution to go before General Council on 3rd January 2018 for the precept request.

Cllr Fulford proposed and it was seconded by Cllr Paton and therefore **RESOLVED**: to accept the following budget proposals & precept requests:

Amenities Budget Proposal - income £18750, expenditure £97500; precept request £78750 (Appendix B)

General Purposes Budget Proposal - income £58828, expenditure £96275; precept request £37447 (Appendix C)

Finance & Policy budget proposals for income £8875, expenditure £123600; precept request of £114725 (Appendix D)

Total Precept Request for the year 2019/20: £230922

This equates to a 16.3% increase from the current year's precept, which is £14.20 per band D property.

13. To confirm the continued appointment of the Internal Auditor (IAC)

Cllr Wilson proposed and it was seconded by Cllr Paton and therefore **RESOLVED**: to accept the continued appointment of the Internal Auditor, IAC Audit and Consultancy Ltd.

14. To note any items of correspondence

Thank you letters were received from the following organisations for the grants given by Fordingbridge Town Council

- Avon Valley Dementia Support £300
- Fordingbridge and District Day Centre for the Frail and Housebound £300

15. To receive a report from the Clerk or any other relevant business

The Clerk told members that the Victoria Rooms are available on Wednesday evenings for Council meetings if needed while works are taking place in the Town Hall. There is a choice of rooms. There is no projector at the Victoria Rooms, however storage may be available if FTC needed to keep one there.

16. To note the date of the next meeting as Wednesday 30th January 2018

The meeting closed at 8.32pm.

Report for F&P 28th November 2018

Income:

- We have received donations from the collection boxes (£166.83) and from All the Cool Stuff (£350) towards the Christmas Lights
- We have received a donation from U3A towards the Memorial/WW1 of £70 (Cllr Sevier)

Expenditure: non-regular items include:

- Newsquest – two adverts (Clerk and WW1)
- Sign Safety – road closure signs
- D Barnaby – annual hedge cutting
- Occasions Marquees – Remembrance Sunday (agreed) £1332 – covered by grants
- Croft Preservation – deposit for dry rot treatment
- Jarrett Scaffolding and Franklin Shipping – relating to on-going roof repair works
- IAC – Internal Audit
- Various Amazon purchases – to repair the two office computers (hard-drive and RAM)
- PDK Charnwood – 10 more collection boxes for Christmas Lights

All other expenditure is our regular suppliers.

Looking at the individual committees (note that staff costs now include the revised rates and back pay):

Amenities

- Income from Football Club likely to be at least £1000 down
- Staff, utilities and pavilion costs are likely to be higher than budget amounts.
- Skate park will need more repairs (holes appearing again)
- Savings can/will be made on fuel costs, not replacing seats, machinery repairs and equipment – these are not essential this year.

General Purposes

- Burial income likely to be higher than budget
- VIC staff costs will be above budget (due to increased cover/hours) – by approximately £3500
- VIC non-staff costs will be above budget by approximately £1000
- Allotments costs will be above budget due to replacement fence (due beginning of December)
- Lengthsman – we need to push work with parishes to achieve contract value
- Overspend is mainly due to town hall preparatory works (scaffold, painting storage, etc)
- Mitigate a small amount by not replacing seats/bus shelter repairs – currently not needed

Finance

- Sundry donations – still nothing received from IN Newman, Rotary or the new events group (towards lights)
- Christmas Lights have been installed – may be some additional costs due to changes to lights required to meet height restrictions
- Office staff costs will be over budget – replacement clerk and revised rates

Items to consider/note:

- Revised staff rates are now included in reports

Old issues noted/not yet resolved:

- *Section 106 funds still need to be allocated – and forward planning*
- *Committee re-structure – RFO needs to be able to re-do budgets for this*
- *We need to review Sue Little's pay (for September payroll – her last pay of the year) – discussion has taken place at staff committee and with Ellis Whittam. RFO has written a contract for review by Clerk and then approval from Ellis Whittam.*
- *Allotment fence will need funding from grounds maintenance*
- *Replacement for Groundsman – this must be discussed ASAP.*

Martine Coatham, RFO

FORDINGBRIDGE TOWN COUNCIL

RECEIPTS AND PAYMENTS AUTHORISATION SCHEDULE - NOVEMBER 2018

	<u>Amenities</u>	<u>Gen.Purp.</u>	<u>Finance</u>	
Hall hire		£109.80		
Hall hire		£151.20		
VIC Income October 2018		£93.87		
Hall hire		£112.50		
Christmas Lights collection (Rotary boxes)			£166.83	
Memorial fee		£75.00		
Memorial fee		£75.00		
Hyde Parish Council - photocopies			£25.32	
All The Cool Stuff - donation towards Christmas Lights			£350.00	
Donation towards Memorial (U3A fee to Cllr Sevier)			£70.00	
TOTAL OF MONIES RECEIVED	£0.00	£617.37	£612.15	
GRAND TOTAL	£1,229.52			
PAYMENTS OF ACCOUNTS				
Newsquest - Town Clerk job advert			£1,200.00	FP
Newsquest - WW1 Display			£300.00	FP
Franklin Shipping - storage of paintings 3mths		£218.40		FP
Expenses - Cllr Wilson - plants for WW1 bed	£148.80			Chq 7897
Biffa - Rec skip	£165.60			FP
Caxtons - sand and cement Memorial Gardens	£6.18			FP
Caxtons - glass plates slotted VIC		£0.95		FP
Caxtons - creocote for Memorial Gardens	£9.99			FP
Site Safety - signs for road closures/Rem Parade			£476.28	FP
Elliotts - 3 pairs of gloves	£4.32			FP
Elliotts - saw and timber for Memorial Gardens	£42.85			FP
Expenses - Twinning Association (Apple Fair)			£62.35	FP
Tampen & Tampen - Dishwasher Detergent		£15.60		FP
Tampen & Tampen - Dishwasher Detergent/missing invoice		£15.60		FP
Tampen & Tampen - various items for TH		£174.43		FP
Tampen & Tampen - credit for large detergent		-£40.98		FP
Croft Preservation - 25% deposit for works		£67.50		FP
S137 Grant Avon Valley Concerts			£250.00	Chq 7898
S137 Grant Fordingbridge & District Day Centre			£300.00	Chq 7899
S137 Grant SW Ambulance Trust - defibs			£500.00	Chq 7900
VIC Expenses October 2018 (batteries)		£3.49		FP
D Barnaby - 18 hours of hedgecutting	£648.00			FP
Expenses - refreshments for WW1 Exhibition			£14.00	FP
Proludic - trampoline repairs (springs and rods)	£154.56			FP
IAC - internal audit/interim			£414.00	FP
Fordingbridge Service Station - fuel/Oct18	£220.24			FP
Elliotts - shingle and tarp for rec/WW1	£37.60			FP
ASG - final two cuts for year		£557.22		FP
Jarrett Scaffolding - 4weeks hire of internal scaffold		£324.00		FP
IN Newmans - 8 final waters/hanging baskets			£320.00	FP
P Reader - window cleaning		£50.00		FP
Tampen & Tampen - cleaning bits for Rec	£397.57			FP
Matt Bright Ltd - replacement door handles/toilets	£143.66			FP
Petty Cash - top up TH expenses plus extra for VIC/sales			£135.60	FP
Expenses - HR travel to HALC AGM			£36.00	FP
Expenses - RE - travel for Finance Training & new computer drive			£106.99	FP
Occasions Marquees - Remembrance Sunday			£1,332.00	FP
Amazon - Samsung hard-drive (office computer)			£79.39	CC
Amazon - additional RAM (office computer)			£32.11	CC
Amazon - Microsoft office key			£13.00	CC
PDK Charmwood - 10 additional collection boxes			£36.70	CC
G Downer - VIC lease		£375.00		SO
PHS - Dec18 bins and driers	£18.90	£35.72		DD

SSE - gas/VIC		£35.62		DD
SSE - elec/Town Hall		£94.32		DD
SSE - elec/VIC		£123.72		DD
SSE - gas/VIC		£87.18		DD
SSE - 3 elec bills (end of contract) 1 day 50p each	£1.00	£0.50		DD
SSE - 1 bill (end of contract) 1 day 50p	£0.50			DD
Bournemouth Water - pool	£868.56			DD
Bournemouth Water- kiosk	£120.88			DD
Bournemouth Water - cemetery		£226.77		DD
Bournemouth Water - VIC		£17.65		DD
Bournemouth Water - workshop/old toilet block	£203.23			DD
Bournemouth Water - workshop	£43.16			DD
Bournemouth Water - TH		£51.70		
Lloyds -bank charges			£5.00	DD
TOTAL OF PAYMENTS OF ACCOUNTS	£3,235.60	£2,434.39	£4,413.42	
GRAND TOTAL	£10,083.41			
LLOYDS FAST PAY SALARIES & WAGES				
Wages to 8/11	£ 52.85	BANK		
Wages to 15/11	£ 52.85	£13,936.85	CURRENT	
Wages to 22/11	£ 52.85	£360,060.63	30 DAY	
Wages to 29/11	£ 52.85	£200.00	Petty Cash	
Salaries November 2018	£ 8,599.83			
		£0.00	TREASURY	
	Pensions	£ 2,248.71		
	HMRC	£ 2,082.63		
Total Wages November 2018	£ 13,142.57	£374,197.48	TOTAL	

SUMMARY OF INCOME & EXPENDITURE TO NOVEMBER 2018

	BUDGET ALLOCATION	INCOME	EXPENDITURE	BUDGET REMAINING	YEAR END FORECAST OVER/UNDER SPEND	COMMENT
GENERAL PURPOSES	£ 37,247.00	£ 39,306.91	£ 62,964.05	£ 13,589.86		Est.£15k over, mainly TH but also VIC staff
AMENITIES	£ 79,050.00	£ 10,267.12	£ 59,792.30	£ 29,524.82	£ -	Est. £3500 under
FINANCE & POLICY	£ 82,253.00	£ 66,648.56	£ 57,037.77	£ 91,863.79		CIL of £56624.98, Est. £3500 over
LENGTHSMAN	£ -	£ 4,356.32	£ 4,356.32	£ -		
Capital Spend	£ -	£ -	£ -	£ -		

TOTALS	£ 198,550.00	£ 120,578.91	£ 184,150.44	£ 134,978.47	£ -	At least £15k over (mainly works associated with roof repairs)
RESERVE ACCOUNTS						
GENERAL RESERVE	£ 102,389.36	<i>On Sage Avonway Funds appear in this account/inlcudes CIL funds 2016/17</i>				
WW1 Grant	£ 1,200.00	<i>On Sage £600 is in the general reserve and £600 in the current account</i>				
Skate Park allocation	£ 52,567.30	<i>On Sage these appear in general reserve (£600 grant from Roxy is in current year accounts)</i>				
AVONWAY YOUTH PROJECT	£ 4,250.00	<i>On Sage, these appear in the General Reserve/allocated this Skate park</i>				
PARISH LENGTHSMAN	£ 26,147.41	<i>Accrual on Sage</i>				
MACHINERY REPLACEMENT FUND	£ 12,000.00					
TOWN HALL MAINTENANCE	£ 17,000.00					
GOOD CITIZEN AWARD	£ 133.80					
BISHOPS POND	£ 3,993.93					
CHILDREN'S PLAY AREA	£ 6,000.00					
TOTAL RESERVES	£ 225,681.80					

Fordingbridge Town Council		November	
Report Run Date:		23-Nov-18	
Financial Month: 8		BUDGET	INCOME
<u>General Purposes</u>			SO FAR
			ADDITIONAL
			INCOME
			EXPECTED
INCOME			
Hall Lettings - Sundry	£3,000.00	£2,306.72	£693.28
Badminton	£725.00	£268.74	£456.26
Art Clubs	£650.00	£609.11	£40.89
Parish Lengthsman Scheme	£12,000.00	£4,356.32	£7,643.68
Burial Fees	£8,000.00	£6,460.00	£1,540.00
St Marys Churchyard	£453.00	£453.00	£0.00
Allotment Rents	£1,000.00	£73.00	£927.00
Playscheme	£6,000.00	£14,252.00	-£8,252.00
VIC Income	£16,500.00	£14,884.34	£1,615.66
Total Income	£48,328.00	£43,663.23	£4,664.77
EXPENDITURE			
	BUDGET	SPENT	LEFT IN BUDGET
Town Hall - Staff Costs	£10,000.00	£6,853.13	£3,146.87
Town Hall Routine Maintenance	£3,000.00	£2,251.94	£748.06
Town Hall Repair Maintenance	£3,000.00	£8,014.87	-£5,014.87
Town Hall - Utilities	£2,800.00	£1,444.13	£1,355.87
Town Hall - Rates	£2,200.00	£2,088.00	£112.00
Town Hall - Clock Maintenance	£375.00	£238.00	£137.00
Playscheme Staff	£7,500.00	£9,784.36	-£2,284.36
Playscheme Equipment etc	£2,200.00	£2,875.16	-£675.16
VIC Lease	£5,000.00	£3,000.00	£2,000.00
VIC Staff Costs	£19,000.00	£15,043.89	£3,956.11
VIC Non-Staff Costs	£8,000.00	£5,523.63	£2,476.37
Burial Grounds	£6,500.00	£5,046.78	£1,453.22
Allotments	£1,000.00	£640.10	£359.90
Memorial Bungalow	£2,000.00	£160.06	£1,839.94
Parish Lengthsman Scheme	£12,000.00	£4,356.32	£7,643.68
Footpaths/Public Seats	£500.00	£0.00	£500.00
Bus Shelters	£500.00	£0.00	£500.00
Total Expenditure	£85,575.00	£67,320.37	£18,254.63
OVERALL TOTALS			
	£37,247.00	£23,657.14	£13,589.86

Fordingbridge Town Council		November	
Report Run Date:		23-Nov-18	
Financial Month: 8	<u>BUDGET</u>	<u>INCOME</u>	<u>ADDITIONAL</u>
<u>Amenities</u>		<u>SO FAR</u>	<u>INCOME</u>
			<u>EXPECTED</u>
<u>Income</u>			
Recreation Ground - Sundry Lets	£100.00	£0.00	£100.00
Brownsea Land	£0.00	£0.00	0
Cricket Clubs	£0.00	£0.00	0
Rugby Clubs	£5,000.00	£2,250.00	£2,750.00
Football Clubs	£3,500.00	£1,695.87	£1,804.13
Whippet Club	£2,000.00	£2,100.00	-£100.00
Refreshment Concession	£7,500.00	£3,750.00	£3,750.00
Fishing/Anglers	£650.00	£471.25	£178.75
Youth Shelter & Skate Park	£0.00	£0.00	0
	£0.00	£0.00	0
Total Income	£18,750.00	£10,267.12	£8,482.88
<u>Expenditure</u>			
	<u>BUDGET</u>	<u>SPENT</u>	<u>LEFT IN BUDGET</u>
Recreation Ground - Staff Costs	£38,500.00	£27,420.16	£11,079.84
Casual Labour	£3,000.00	£0.00	£3,000.00
Recreation Ground - Utilities	£3,800.00	£2,824.32	£975.68
Petrol/Road Tax	£2,500.00	£1,289.67	£1,210.33
Pavilion	£2,500.00	£2,115.31	£384.69
Recreation Ground Seats	£1,000.00	£0.00	£1,000.00
Safety Equipment	£500.00	£492.54	£7.46
Machinery Repairs/Replacement	£6,000.00	£681.90	£5,318.10
General & Ground Maintenance	£30,000.00	£20,095.75	£9,904.25
Land & Buildings	£1,000.00	£0.00	£1,000.00
Equipment	£500.00	£0.00	£500.00
Brownsea Land	£0.00	£0.00	0
Youth Projects	£500.00	£0.00	£500.00
Floodlights	£500.00	£0.00	£500.00
Children's Play Area	£6,000.00	£4,272.65	£1,727.35
Youth Shelter	£500.00	£0.00	£500.00
Skate Park	£1,000.00	£600.00	£400.00
Sub Total	£97,800.00	£59,792.30	£38,007.70
Spare line	£0.00	£0.00	0
Total Expenditure	£97,800.00	£59,792.30	£38,007.70
OVERALL TOTALS	£79,050.00	£49,525.18	£29,524.82

Fordingbridge Town Council		November	
Report Run Date:		23-Nov-18	
Financial Month: 8	<u>BUDGET</u>	<u>INCOME</u>	<u>ADDITIONAL</u>
<u>Finance & Policy</u>		<u>SO FAR</u>	<u>INCOME</u>
			<u>EXPECTED</u>
<u>Income</u>			
Precept	£198,550.00	£198,550.00	£0.00
Grants	£0.00	£0.00	0
Developers Contributions	£0.00	£58,712.82	0
Interest Received	£100.00	£76.30	£23.70
Sundry Income	£7,500.00	£4,584.44	£2,915.56
Hanging Baskets and Christmas Trees	£4,000.00	£3,275.00	£725.00
Museum Rent	£500.00	£0.00	£500.00
Total Income	£210,650.00	£265,198.56	£4,164.26
<u>Expenditure</u>			
	<u>BUDGET</u>	<u>SPENT</u>	<u>LEFT IN BUDGET</u>
Office Staff Costs	£45,000.00	£31,451.70	£13,548.30
Stationery & Postage	£2,000.00	£1,226.08	£773.92
Photocopier/copying	£3,500.00	£2,330.97	£1,169.03
Office - Telephone/IT	£2,400.00	£2,283.79	£116.21
Staff Gratuities	£0.00	£0.00	0
Insurance	£6,500.00	£6,460.00	£40.00
Subscriptions	£1,750.00	£1,438.00	£312.00
Staff Training and Expenses	£1,950.00	£566.98	£1,383.02
Sundries	£0.00	£0.00	0
Election Expenses	£0.00	£0.00	0
Professional Fees	£5,000.00	£1,290.00	£3,710.00
Bank Charges	£100.00	£72.00	£28.00
Twining	£1,000.00	£1,436.35	-£436.35
Promotion & Advertising	£600.00	£1,000.00	-£400.00
Mayors' Allowance	£2,553.00	£95.45	£2,457.55
S137 Grants	£3,000.00	£2,350.00	£650.00
Avonway Grants	£0.00	£0.00	0
Floral Displays and Trees	£6,000.00	£5,005.87	£994.13
Late Night Shopping	£1,000.00	£0.00	£1,000.00
Christmas Lights	£12,000.00	£30.58	£11,969.42
Community Support	£0.00	£0.00	0
Total Expenditure	£94,353.00	£57,037.77	£37,315.23
OVERALL TOTALS	-£116,297.00	-£208,160.79	£91,863.79

Fordingbridge Town Council Amenities Year End Forecast Nov18& Budget Proposal 2019/20

Amenities							
INCOME	BUDGET 2016/17	BUDGET 2017/18	BUDGET 2018/19	Yr End Forecast	Current year comments	PROPOSED BUDGET 2019/20	Proposal comments
Recreation Ground - Sundry Lets	£ 1,000.00	£ 100.00	£ 100.00	£ -		£ 100.00	Limited non-sports usage of Rec - charge Festival?
Brownsea Land	£ -	£ -	£ -	£ -		£ -	
Cricket Clubs	£ -	£ -	£ -	£ -		£ -	
Rugby Clubs	£ 3,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00		£ 5,000.00	Rugby club not happy with facilities
Football Clubs	£ 2,000.00	£ 3,500.00	£ 3,500.00	£ 3,500.00		£ 3,500.00	Football club will not commit to usage
Whippet Club	£ 1,500.00	£ 2,000.00	£ 2,000.00	£ 2,100.00		£ 2,000.00	No indication from club regarding any change
Refreshment Concession	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00		£ 7,500.00	Lease due for renewal after 3 years
Fishing/Anglers	£ 650.00	£ 650.00	£ 650.00	£ 650.00		£ 650.00	Kiosk interested in rights?
Youth Shelter & Skate Park	£ -	£ -	£ -	£ -		£ -	
Total Income	£ 15,650.00	£ 18,750.00	£ 18,750.00	£ 18,750.00	Income down	£ 18,750.00	
EXPENDITURE	BUDGET 2016/17	BUDGET 2017/18	BUDGET 2018/19	Yr End Forecast		PROPOSED BUDGET 2019/20	
Recreation Ground - Staff Costs	£ 42,000.00	£ 38,000.00	£ 38,500.00	£ 38,000.00		£ 40,000.00	Think about succession planning? Apprenticeships? Gardener
Casual Labour	£ -	£ 3,000.00	£ 3,000.00	£ -		£ 3,000.00	What about uniforms/use for gardener to improve memorial gardens
Recreation Ground - Utilities	£ 9,000.00	£ 6,000.00	£ 3,800.00	£ 3,500.00		£ 4,000.00	Costs have increased
Petrol/Road Tax	£ 3,000.00	£ 2,500.00	£ 2,500.00	£ 2,500.00		£ 2,500.00	
Pavilion	£ 1,000.00	£ 2,000.00	£ 2,500.00	£ 2,700.00		£ 2,500.00	Depends upon new buidling/transfer to Finance budget?
Recreation Ground Seats	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	Could transfer to skate park or replacement equipment?	£ 1,000.00	
Safety Equipment	£ 500.00	£ 500.00	£ 500.00	£ 100.00		£ 500.00	
Machinery Repairs/Replacement	£ 6,000.00	£ 4,000.00	£ 6,000.00	£ 2,000.00		£ 4,000.00	Do we need this amount?/Chk with Andy or Derek?
General & Ground Maintenance	£ 25,000.00	£ 25,000.00	£ 30,000.00	£ 30,000.00		£ 30,000.00	Pitches - what is going to happen? Memorial Garden landscaping
Land and buildings	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	New kiosk repairs/maint.
Equipment	£ 500.00	£ 500.00	£ 500.00	£ -		£ 500.00	
Brownsea Land	£ -	£ -	£ -	£ -		£ -	
Youth Projects	£ 200.00	£ 500.00	£ 500.00	£ 500.00		£ 500.00	
Floodlights	£ 500.00	£ 500.00	£ 500.00	£ 250.00		£ 500.00	
Children's Play Area	£ 4,500.00	£ 6,000.00	£ 6,000.00	£ 6,000.00		£ 6,000.00	Grants needed to replace
Youth Shelter	£ 500.00	£ 500.00	£ 500.00	£ 500.00	Repairs	£ 500.00	
Skate Park	£ 2,000.00	£ 2,000.00	£ 1,000.00	£ 2,000.00	More repairs/replacement required	£ 1,000.00	If replaced?
Total Expenditure	£ 96,700.00	£ 93,000.00	£ 97,800.00	£ 90,050.00		£ 97,500.00	
Amount needed from precept		£ 74,250.00	£ 79,050.00	£ 71,300.00		£ 78,750.00	
<i>Compiled by M Coatham, RFO (November 2018) Version 1</i>							

Fordingbridge Town Council General Purposes Yr End Forecast Nov18 & Budget Proposal 2019/20

General Purposes							
	BUDGET 2016/17	BUDGET 2017/18	BUDGET 2018/19	Yr End Forecast	Current year comments	PROPOSED BUDGET 2019/20	Proposal comments
INCOME							
Hall Lettings - Sundry	£ 3,500.00	£ 3,000.00	£ 3,000.00	£ 3,000.00		£ 3,000.00	Depends on hall work
Badminton	£ 725.00	£ 725.00	£ 725.00	£ 725.00		£ 725.00	Depends on hall work
Art Clubs	£ 650.00	£ 650.00	£ 650.00	£ 650.00		£ 650.00	Depends on hall work
Parish Lengthsman Scheme	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00	Figure in agreement with SLA	£ 12,000.00	
Burial Fees	£ 10,000.00	£ 10,000.00	£ 8,000.00	£ 10,000.00		£ 10,000.00	
St Marys Churchyard	£ 453.00	£ 453.00	£ 453.00	£ 453.00		£ 453.00	
Allotment Rents	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	
Playscheme	£ 8,500.00	£ 8,500.00	£ 6,000.00	£ 14,252.00		£ 14,500.00	HCC grant not yet known
VIC Income/Misc Sales	£ 14,500.00	£ 14,500.00	£ 16,500.00	£ 16,500.00	Other sales higher	£ 16,500.00	Increased opening hours, may increase sales if staff pursue ideas
Total Income	£ 51,328.00	£ 50,828.00	£ 48,328.00	£ 58,580.00	Income down by about £7000	£ 58,828.00	
EXPENDITURE							
	BUDGET 2016/17	BUDGET 2017/18	BUDGET 2018/19	Yr End Forecast		PROPOSED BUDGET 2019/20	
Town Hall - Staff Costs	£ 11,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00		£ 11,000.00	Replacement of AL working more hours?
Town Hall - Routine Maintenance	£ 6,000.00	£ 6,000.00	£ 3,000.00	£ 3,600.00		£ 4,000.00	What do we need to allow for this year? PWLB payments in Finance
Town Hall - Repair Maintenance	£ 6,000.00	£ 6,000.00	£ 3,000.00	£ 9,000.00	Some of prep works and storage costs paid	£ 3,000.00	Main costs of works to be covered by loan
Town Hall - Utilities	£ 3,500.00	£ 2,800.00	£ 2,800.00	£ 2,000.00		£ 2,800.00	I have allowed for the winter costs plus inflation rise
Town Hall - Rates	£ -	£ 2,031.00	£ 2,200.00	£ 2,088.00		£ 2,300.00	Not sure what increase will be
Town Hall - Clock Maintenance	£ 375.00	£ 375.00	£ 375.00	£ 238.00		£ 375.00	
Playscheme Staff	£ 7,000.00	£ 7,000.00	£ 7,500.00	£ 10,500.00		£ 10,500.00	
Playscheme Equipment	£ 2,200.00	£ 2,200.00	£ 2,200.00	£ 3,300.00		£ 3,300.00	
VIC Lease	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00		£ 5,000.00	
VIC staff costs	£ 18,500.00	£ 18,500.00	£ 19,000.00	£ 22,000.00		£ 23,000.00	To cover pay increase
VIC non-staff costs	£ 5,000.00	£ 7,379.00	£ 8,000.00	£ 9,000.00		£ 9,000.00	To review, includes rates of £2379
Burial Grounds	£ 6,000.00	£ 6,000.00	£ 6,500.00	£ 7,300.00		£ 6,500.00	Any major works needed? Consider taking on an apprentice???? ASG Contract?
Allotments	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 2,500.00	Fence	£ 1,500.00	Depends on toilets, pumps, etc, replace numbers
Memorial Bungalow	£ 4,000.00	£ 5,000.00	£ 2,000.00	£ 2,000.00	Reduced as works carried out	£ 1,000.00	
Parish Lengthsman Scheme	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00		£ 12,000.00	
Footpaths/Public Seats	£ 500.00	£ 500.00	£ 500.00	£ 500.00		£ 500.00	
Bus Shelters	£ 500.00	£ 500.00	£ 500.00	£ -		£ 500.00	
Total Expenditure	£ 88,575.00	£ 92,285.00	£ 85,575.00	£ 101,026.00		£ 96,275.00	
Amount needed from precept	£ 37,247.00	£ 41,457.00	£ 37,247.00	£ 42,446.00		£ 37,447.00	
<i>Compiled by M.Coatham, RFO (November 2018)</i>							

