

FORDINGBRIDGE TOWN COUNCIL

Minutes of the Finance & Policy Committee held on Wednesday 31st October 2018 at 7.35pm in the Town Hall (Minutes subject to approval at the next meeting of the Committee)

Present: Cllr Connolly - Chairman

Cllrs Adams, Anstey, Earth, Moulard, Hale, Lewendon, Wilson, Perkins & Fulford,

In attendance: Mrs H Richards, Town Clerk

Mrs M Coatham, Finance Officer (RFO)

1. To receive any apologies for absence

Apologies were received from Cllrs White & Paton

2. To receive any Declarations of Interest

The following declarations of interest were made:

Cllr Hale declared an interest in Agenda item 7 Grant Applications as a Committee member of Fordingbridge & District Day Centre for the Frail & Housebound

Cllr Perkins declared a pecuniary interested in Item no. 5 Monies Collected and Payment of Accounts as a supplier to the Council, remained in the room but did not speak or vote.

3. To confirm the minutes of the meeting held on 26th September 2018 and report any matters arising

Cllr Lewendon proposed and it was seconded by Cllr Anstey and therefore **RESOLVED**: that the minutes of the meeting held on the 26th September 2018 be signed as a true record following the amendment of Minute 5 to read

“Cllr Anstey enquired if a cheque had been received from the footballers”.

All in favour.

Matters Arising - Minute no. 3 – Cllr White had confirmed the payee for the donation towards the provision of defibrillators and the RFO advised that a cheque would be raised.

4. To confirm the Minutes of the Extraordinary meeting held on 24th October 2018 and report any matters arising.

Cllr Lewendon proposed and it was seconded by Cllr Moulard and therefore **RESOLVED**: that the minutes of the meeting held on the 24th October 2018 be signed as a true record.

Matters Arising - the Clerk confirmed that adverts had been placed online and in the press for her position.

5. To receive any matters raised by Members of the Public

No members of the public present.

6. To receive details of Monies Collected & Payment of Accounts

See Appendix A for the Finance Officer's summary of the October accounts.

The RFO reminded members that budget meetings were due to be held in November and requested that the Chairs of the Committees meet with her separately to discuss items for inclusion. The RFO also advised members that notification had been received from NFDC with an estimated cost of £4,800 should an election be necessary next May.

Cllr Hale proposed and it was seconded by Cllr Moulard and therefore **RESOLVED**: to approve the accounts for October.

7. To consider grant applications under Section 137

- Avon Valley Concerts

Cllr Hale proposed and it was seconded by Cllr Earth and therefore **RESOLVED:** to award a grant of **£250.00** to Avon Valley Concerts

Cllr Hale left the room for the next item having declared an interest.

- Fordingbridge & District Day Centre for the Frail & Housebound

Cllr Wilson proposed and it was seconded by Cllr Mouland and therefore **RESOLVED:** to award a grant of **£300.00** to Fordingbridge & District Day Centre for the Frail and Housebound.

Cllr Hale re-joined the meeting.

Action: RFO to pay grants

8. To receive a report from the external auditor (PKF)

The RFO advised that an email had been received from PKF on 28th September 2018 advising that they were unable to complete the audit of the council's accounts (this was due to lack of resource rather than an issue with the accounts). Last week an email was received querying the payments for insurance (2 payments in 1 financial year). The RFO had previously discussed with the internal auditor explaining that this was due to the timing of invoices. Adjustments required.

The final report from PKF had been received earlier (this) evening indicating that the insurance query was still outstanding. The RFO reported that HALC had received lots of complaints regarding the new external auditors (PKF) in that they had been under-resourced to undertake the end of year audit within the timeframe. RFO considering making a complaint.

9. To receive an interim report from the Internal Auditor (IAC)

The RFO reported on the visit by the internal auditor on 29th October 2018 and report subsequently received. The following items were noted by Members:

- Book/Recording keeping – fine
- Annual Return had been signed off by Finance & Policy Committee not General (Full) Council
- Online authorisation – only RFO authorised – risk of fraud – change procedures to require dual authorisation
- Precept approved at Full Council, Budget should have been approved (by Full Council) first
- Balance outstanding (Insurance Claim Christmas lights)
- CIL Receipts should be earmarked reserves
- Ticket Sales – accounting method, should show commission as income only
- Fishing Rights are vatable (unless fish taken)

The signed Final Audit Report will be published on the website & noticeboard on Friday.

10. To approve the temporary appointment of a Buildings Projects Manager

The Chairman expressed the need for a qualified person to undertake the management of the Council's buildings to ensure that they are brought up to a fit condition and repair maintenance is identified and undertaken.

The RFO queried how this would be funded as not included in the budget for the current financial year.

Cllr Connolly proposed and it was seconded by Cllr Anstey and therefore **RESOLVED:** to employ Tim Richards of Richards Construction & Property Management as Buildings Projects Manager for a temporary period of one year at a cost of £25.00 per hour up to a maximum of £8,000 per annum. Funded from reserves for the remainder of this financial year.

11. To consider the outstanding S106 funds and CIL funds – to approve a working group or sub-committee to make recommendations for their use.

The RFO and chairman advised members that decisions of spending needed to be made on the outstanding S106 and CIL monies and a working group is needed to make recommendations of allocations together with a policy for handling funds (draft has been distributed by RFO).

The RFO confirmed that a further £56,000 CIL funding had been received last week.

Cllr Fulford considered that this approach would focus on where the money was from, how much and then consult with the public on spending (wishes).

The following members agreed to form a working group, Cllrs Lewendon, Hale, Fulford & Connolly.

12. To approve a working group or sub-committee to make a recommendation for a memorial for WW1.

Cllr Wilson spoke of her disappointment and embarrassment that it is too late to provide a memorial now.

The following members agreed to form a working group to agree a design for a memorial stone and inscription.

Cllrs Lewendon, Adams, Wilson & Moulard

13. To receive an update about the Christmas Lights

The current situation with the provision of the Christmas lighting was discussed – it is still uncertain if the Council's contractor will be able to fulfil his obligations and install the lights. The Clerk has been attempting to resolve the issues with the Contractor, SSE and Hampshire Highways and has also tried to find an alternative contractor (with no success). Members agreed that a deadline of Tuesday 6th November should be set for the final decision to be made.

14. To approve purchase of additional road closure notices.

The Chairman outlined the need for more robust traffic management signs to support the Remembrance Parade Road Closures. The Clerk had obtained a quote of £400.00 for metal signs from Site Safety Ltd and just under £300 for polypropylene – it was recommended that the metal signs would last longer.

Cllr Connolly proposed and it was seconded by Cllr Earth and therefore **RESOLVED**: to purchase metal road signs from Site Safety Ltd at a cost of £400.00.

15. To consider a revised fee proposal from Sheerin Bettle Architecture

Members considered the revised fee proposal for works to the Council Chamber, Roof and Clock Tower and again raised concern over the lack of progress of the works. Members agreed that the Buildings Project Manager could act as Clerk of Works and move this contract forward, however a written programme should be obtained from the Principal Designer.

The Clerk advised that some progress had been made in the past couple of weeks, with preliminary queries being received pre-tender. These queries contained the assumption that the Town Hall would be closed for the duration of the works. This will mean that the Council would need to hold meetings elsewhere plus facilities would be unavailable for regular users. A query had also been raised regarding whether an Asbestos Survey of the building had been undertaken – as this is a necessity a survey will need to be carried out – SBA have arranged for 3 quotes to be obtained for the survey.

The Clerk also advised that Croft Preservation had been engaged to carry out treatment works to the fungal growth in the Chamber to prevent further spread. The cost for this work would be £225.00.

Cllr Fulford proposed and it was seconded by Cllr Wilson and therefore **RESOLVED:** to accept the fee proposal from Sheerin Bettle dated 19th October 2018 in the sum of £4,875.00, with an additional allowance of 15 hours at the current hourly rate of 85.00 per hour for discussions with the planners, and request a timescale for the works to be carried out.

16. To note any items of correspondence

The clerk reported that a letter of thanks for the grant of £200 had been received from New Forest Disability.

17. To receive a report from the Clerk or any other relevant business

The Clerk reported that Hampshire County Council, Highways had introduced a charge (9th October) for all highway licence applications (festive lighting, banners and baskets etc) at £25.00 per application.

18. To note the date of the next meeting as Wednesday 28th November 2018

The public meeting closed at 9.10pm

The meeting then went into **CLOSED SESSION**

The meeting closed at 9.17pm

Report for F&P 31st October 2018

Income:

- We have received the second half of the annual precept payment £99275
- We have received the second block payment from the Whippets Group £500
- We have received the kiosk rent for the quarter
- We have received some CIL funds £56624.98 (agenda item)
- Final outstanding hanging basket invoice has been settled

Expenditure: non-regular items include:

- Sullivans Sparkle clean – steam clean of toilet block (photos to show improvement)
- Wiltshire Groundworks – exploratory works for drainage to kiosk
- Ray Hawkins – town hall boiler repair (valve replaced)
- Jarrett Scaffolding – we now have to pay a monthly charge for the scaffold in the Council Chamber as the original quote was only for six months
- PKF – External Audit (see Finance)
- Avon Valley Property & Heritage – installation of pigeon spikes (as quote)

All other expenditure is our regular suppliers.

Looking at the individual committees:

Amenities

- Staff, utilities and pavilion costs are likely to be higher than budget amounts.
- Skate park will need more repairs (holes appearing again)

General Purposes

- Allotment income will be received in February 2019 (change of allotment year to help reduce plots not worked)
- VIC staff costs will be above budget (due to increased cover/hours) – by approximately £2500
- VIC non-staff costs will be above budget by approximately £1000
- Allotments costs will be above budget due to replacement fence (due beginning of December)
- Lengthsman – we need to push work with parishes to achieve contract value
- No progress with town hall works – costs still unknown

Finance

- Sundry donations – still nothing received from IN Newman, Rotary or the new events group (towards lights)
- CIL 2018/19 – payment of £56624.98 received – needs planning
- Still no response from STN about meeting for current years Christmas lights (issue with electrics in Council Chamber and HESA qualification)
- Hanging baskets – all invoices now settled
- PKF External Auditors – we have received an invoice but they have not done the work – we have “unaudited accounts” still – they took on too much and have not performed. I do not think that this invoice should be paid until the work is done (I will clarify this with our Internal Auditor on Monday)

Items to consider/note:

- To agree to purchase additional road closure signs £529.20 plus delivery
- We are meeting the Internal Auditor (Kevin Rose IAC) on Monday – I hope to have an interim report from Kevin in time for the meeting
- I will work on the revised pay rates next week to provide an estimate of the increase in staff costs in time for the meeting
- Budgets – I need to meet with Chairs to discuss the budgets this year during week commencing 5th November

Old issues noted/not yet resolved:

- *Section 106 funds still need to be allocated – and forward planning*
- *Committee re-structure – RFO needs to be able to re-do budgets for this*
- *We need to review Sue Littles pay (for September payroll – her last pay of the year) – discussion has taken place at staff committee and with Ellis Whittam*
- *Allotment fence will need funding from grounds maintenance*
- *Replacement for Groundsman – this must be discussed ASAP.*
- *We do need to decide who is responsible for buildings management.*

Martine Coatham, RFO

| FORDINGBRIDGE TOWN COUNCIL | | | |
|--|--------------------|------------------|--------------------|
| RECEIPTS AND PAYMENTS AUTHORISATION SCHEDULE - OCTOBER 2018 | | | |
| | Amenities | Gen.Purp. | Finance |
| Rec hire | £828.00 | | |
| Second half of precept | | | £99,275.00 |
| VIC Income Sept 18 | | £109.95 | |
| Hall hire | | £58.00 | |
| Hall hire | | £132.00 | |
| Memorial fee | | £35.00 | |
| Hall hire | | £108.00 | |
| Rec hire | £500.00 | | |
| Rent received | £1,875.00 | | |
| Hanging baskets (final invoice) | | | £270.00 |
| Rec hire | £384.00 | | |
| Hall hire | | £90.00 | |
| VAT return to Sep18 | | | £2,586.76 |
| CIL Neighbourhood Proportion | | | £56,624.98 |
| Hall hire | | £25.00 | |
| Burial fee | | £320.00 | |
| Memorial fee | | £145.00 | |
| Godshill Parish Council - refund lengthsman materials | | £65.71 | |
| | | | |
| | | | |
| TOTAL OF MONIES RECEIVED | £3,587.00 | £1,088.66 | £158,756.74 |
| GRAND TOTAL | £163,432.40 | | |
| | | | |
| PAYMENTS OF ACCOUNTS | | | |
| BT Onebill/September 2018 | | | £179.11 FP |
| Sullivans Sparkle Clean - toilets steam clean | £200.00 | | FP |
| Wessex Water - annual licence of electric | £6.00 | | FP |
| Playscheme refund | | £28.00 | Chq 7891 |
| Playscheme refund | | £28.00 | Chq 7892 |
| CF Finance - copier lease | | | £648.00 FP |
| S137 Grant - NF Disability | | | £200.00 Chq 7893 |
| Westacres Residents - maintenance fee | | | £200.00 Chq 7894 |
| Playscheme refund | | £14.00 | Chq 7895 |
| Viking - payslips and paper | | | £68.27 FP |
| SLCC - Cemetery compliance course/RE | | | £198.00 FP |
| IN Newman 15 waters (Jul/Aug/Sep) | | | £600.00 FP |
| Elliotts - Hippo tape and safety boots | £39.03 | | FP |
| Fordingbridge Service Station - fuel, Sept18 | £230.76 | | FP |
| Abbas Cabins - final hire, toilets allotments | | £91.39 | FP |
| Avon Tree Care - lengthsman/Aug18 | | £640.00 | FP |
| Avon Tree Care - lengthsman/Sep18 | | £720.00 | FP |
| New Forest Farm Machinery - roller and nuts | £75.17 | | FP |
| Biffa - rec skips, Sep18 | £165.60 | | FP |
| VIC Expenses Sept18 | | £4.48 | FP |
| Wiltshire Groundworks - exploratory works at Rec | £90.00 | | FP |
| Refund of EROB | | £381.40 | Chq7896 |
| Ray Hawkins - repairs to main boiler (TH) | | £287.00 | FP |
| Ringwood & Fordingbridge Skips - cemetery | | £180.00 | FP |
| Expenses - cemetery training/travel & parking/RE | | | £52.60 FP |
| Jarrett Scaffolding - extra over hire for TH scaffold (1mth) | | £324.00 | FP |
| Expenses - focus group/HCC comms/HR&MC | | | £28.20 FP |
| PKF External Audit | | | £720.00 FP |
| Avon Valley Property & Heritage - TH gutters | | £204.00 | FP |
| Avon Valley Property & Heritage - pigeon spikes, etc | | £660.00 | FP |
| Pro Live - repair to cable on projector monitor | | £48.00 | FP |
| BT One bill/October 2018 | | | £213.43 FP |
| Expenses - plants for welcome signs/A Lane | £29.97 | | FP |
| Expenses - travel to various training/P Anstey | | | £59.85 FP |
| P Reader - window cleaning | | £50.00 | FP |
| Perkins - rear light | £54.00 | | FP |
| | | | FP |

| | | | | |
|---|-------------------|--------------------|------------------|----|
| No credit card purchases this month | | | | CC |
| G Downer - VIC lease | | £375.00 | | SO |
| PHS - Nov18 bins and driers | £18.90 | £35.72 | | DD |
| Directtec - quarterley copier charges | | £412.29 | | DD |
| SSE - electricity/Rec | £12.67 | | | DD |
| SSE - electricity/workshop | £37.31 | | | DD |
| SSE - gas/changing rooms (credit) | -£199.69 | | | DD |
| SSE - electric/changing rooms | £33.42 | | | DD |
| SSE - gas/TH | | £88.84 | | DD |
| SSE - electricity/kiosk & toilet block | £126.37 | | | DD |
| Lloyds -bank charges | | | £5.00 | DD |
| TOTAL OF PAYMENTS OF ACCOUNTS | £919.51 | £4,572.12 | £2,993.35 | |
| GRAND TOTAL | £8,484.98 | | | |
| LLOYDS FAST PAY SALARIES & WAGES | | | | |
| Wages to 11/10 | £ 52.85 | BANK | | |
| Wages to 18/10 | £ 52.85 | £8,230.54 | CURRENT | |
| Wages to 25/10 | £ 52.85 | £390,049.32 | 30 DAY | |
| Wages to 1/11 | £ 52.85 | £200.00 | Petty Cash | |
| Salaries October 2018 | £ 6,534.80 | | | |
| | | £0.00 | TREASURY | |
| Pensions | £ 1,648.35 | | | |
| HMRC | £ 1,078.08 | | | |
| Total Wages October 2018 | £ 9,472.63 | £398,479.86 | TOTAL | |

SUMMARY OF INCOME & EXPENDITURE TO OCTOBER 2018

| | BUDGET ALLOCATION | INCOME | EXPENDITURE | BUDGET REMAINING | YEAR END FORECAST OVER/UNDER SPEND | COMMENT |
|----------------------------|------------------------------|---|---------------------|-------------------------|---|------------------|
| GENERAL PURPOSES | £ 37,247.00 | £ 38,707.11 | £ 57,143.45 | £ 18,810.66 | | |
| AMENITIES | £ 79,050.00 | £ 10,222.12 | £ 51,712.10 | £ 37,560.02 | £ - | |
| FINANCE & POLICY | £ 82,253.00 | £ 66,099.00 | £ 41,206.54 | £ 107,145.46 | | CIL of £56624.98 |
| LENGTHSMAN | £ - | £ 4,356.32 | £ 4,356.32 | £ - | | |
| Capital Spend | £ - | £ - | £ - | £ - | | |
| TOTALS | £ 198,550.00 | £ 119,384.55 | £ 154,418.41 | £ 163,516.14 | £ - | Roof repairs! |
| RESERVE ACCOUNTS | | | | | | |
| GENERAL RESERVE | £ 102,389.36 | <i>On Sage Avonway Funds appear in this account/inlcudes CIL funds 2016/17</i> | | | | |
| WW1 Grant | £ 1,200.00 | <i>On Sage £600 is in the general reserve and £600 in the current account</i> | | | | |
| Skate Park allocation | £ 52,567.30 | <i>On Sage these appear in general reserve (£600 grant from Roxy is in current year accounts)</i> | | | | |
| AVONWAY YOUTH PROJECT | £ 4,250.00 | <i>On Sage, these appear in the General Reserve/allocated this Skate park</i> | | | | |
| PARISH LENGTHSMAN | £ 26,147.41 | <i>Accrual on Sage</i> | | | | |
| MACHINERY REPLACEMENT FUND | £ 12,000.00 | | | | | |
| TOWN HALL MAINTENANCE | £ 17,000.00 | | | | | |
| GOOD CITIZEN AWARD | £ 133.80 | | | | | |
| BISHOPS POND | £ 3,993.93 | | | | | |
| CHILDREN'S PLAY AREA | £ 6,000.00 | | | | | |
| | | | | | | |
| | | | | | | |
| TOTAL RESERVES | £ 225,681.80 | | | | | |
| | | | | | | |

| Fordingbridge Town Council | | October | |
|-------------------------------------|----------------------|----------------------|------------------------------|
| Report Run Date: | | 26-Oct-18 | |
| Financial Month: 7 | <u>BUDGET</u> | <u>INCOME</u> | <u>ADDITIONAL</u> |
| <u>Finance & Policy</u> | | <u>SO FAR</u> | <u>INCOME</u> |
| | | | <u>EXPECTED</u> |
| <u>Income</u> | | | |
| Precept | £198,550.00 | £198,550.00 | £0.00 |
| Grants | £0.00 | £0.00 | 0 |
| Developers Contributions | £0.00 | £58,712.82 | 0 |
| Interest Received | £100.00 | £64.99 | £35.01 |
| Sundry Income | £7,500.00 | £4,046.51 | £3,453.49 |
| Hanging Baskets and Christmas Trees | £4,000.00 | £3,275.00 | £725.00 |
| Museum Rent | £500.00 | £0.00 | £500.00 |
| | | | |
| Total Income | £210,650.00 | £264,649.32 | £4,713.50 |
| | | | |
| <u>Expenditure</u> | | | |
| | | | |
| | <u>BUDGET</u> | <u>SPENT</u> | <u>LEFT IN BUDGET</u> |
| Office Staff Costs | £45,000.00 | £26,513.26 | £18,486.74 |
| Stationery & Postage | £2,000.00 | £1,109.38 | £890.62 |
| Photocopier/copying | £3,500.00 | £2,330.97 | £1,169.03 |
| Office - Telephone/IT | £2,400.00 | £2,217.63 | £182.37 |
| Staff Gratuities | £0.00 | £0.00 | 0 |
| Insurance | £6,500.00 | £0.00 | £6,500.00 |
| Subscriptions | £1,750.00 | £1,438.00 | £312.00 |
| Staff Training and Expenses | £1,950.00 | £503.98 | £1,446.02 |
| Sundries | £0.00 | £0.00 | 0 |
| Election Expenses | £0.00 | £0.00 | 0 |
| Professional Fees | £5,000.00 | £945.00 | £4,055.00 |
| Bank Charges | £100.00 | £67.00 | £33.00 |
| Twining | £1,000.00 | £0.00 | £1,000.00 |
| Promotion & Advertising | £600.00 | £0.00 | £600.00 |
| Mayors' Allowance | £2,553.00 | £95.45 | £2,457.55 |
| S137 Grants | £3,000.00 | £1,300.00 | £1,700.00 |
| Avonway Grants | £0.00 | £0.00 | 0 |
| Floral Displays and Trees | £6,000.00 | £4,685.87 | £1,314.13 |
| Late Night Shopping | £1,000.00 | £0.00 | £1,000.00 |
| Christmas Lights | £12,000.00 | £0.00 | £12,000.00 |
| Community Support | £0.00 | £0.00 | 0 |
| | | | |
| | | | |
| Total Expenditure | £94,353.00 | £41,206.54 | £53,146.46 |
| | | | |
| OVERALL TOTALS | -£116,297.00 | -£223,442.78 | £107,145.78 |

| Fordingbridge Town Council | | October | |
|-------------------------------|-------------------|-------------------|-----------------------|
| Report Run Date: | | 26-Oct-18 | |
| Financial Month: 7 | <u>BUDGET</u> | <u>INCOME</u> | <u>ADDITIONAL</u> |
| <u>General Purposes</u> | | <u>SO FAR</u> | <u>INCOME</u> |
| | | | <u>EXPECTED</u> |
| INCOME | | | |
| Hall Lettings - Sundry | £3,000.00 | £2,059.64 | £940.36 |
| Badminton | £725.00 | £156.24 | £568.76 |
| Art Clubs | £650.00 | £609.11 | £40.89 |
| Parish Lengthsman Scheme | £12,000.00 | £4,356.32 | £7,643.68 |
| Burial Fees | £8,000.00 | £6,310.00 | £1,690.00 |
| St Marys Churchyard | £453.00 | £453.00 | £0.00 |
| Allotment Rents | £1,000.00 | £54.00 | £946.00 |
| Playscheme | £6,000.00 | £14,252.00 | -£8,252.00 |
| VIC Income | £16,500.00 | £14,813.12 | £1,686.88 |
| | | | |
| Total Income | £48,328.00 | £43,063.43 | £5,264.57 |
| EXPENDITURE | | | |
| | <u>BUDGET</u> | <u>SPENT</u> | <u>LEFT IN BUDGET</u> |
| Town Hall - Staff Costs | £10,000.00 | £5,815.68 | £4,184.32 |
| Town Hall Routine Maintenance | £3,000.00 | £2,057.96 | £942.04 |
| Town Hall Repair Maintenance | £3,000.00 | £7,506.62 | -£4,506.62 |
| Town Hall - Utilities | £2,800.00 | £1,298.44 | £1,501.56 |
| Town Hall - Rates | £2,200.00 | £2,088.00 | £112.00 |
| Town Hall - Clock Maintenance | £375.00 | £238.00 | £137.00 |
| Playscheme Staff | £7,500.00 | £9,784.36 | -£2,284.36 |
| Playscheme Equipment etc | £2,200.00 | £2,875.16 | -£675.16 |
| VIC Lease | £5,000.00 | £2,625.00 | £2,375.00 |
| VIC Staff Costs | £19,000.00 | £12,522.95 | £6,477.05 |
| VIC Non-Staff Costs | £8,000.00 | £5,291.48 | £2,708.52 |
| Burial Grounds | £6,500.00 | £4,262.79 | £2,237.21 |
| Allotments | £1,000.00 | £616.95 | £383.05 |
| Memorial Bungalow | £2,000.00 | £160.06 | £1,839.94 |
| Parish Lengthsman Scheme | £12,000.00 | £4,356.32 | £7,643.68 |
| Footpaths/Public Seats | £500.00 | £0.00 | £500.00 |
| Bus Shelters | £500.00 | £0.00 | £500.00 |
| | | | |
| Total Expenditure | £85,575.00 | £61,499.77 | £24,075.23 |
| | | | |
| OVERALL TOTALS | £37,247.00 | £18,436.34 | £18,810.66 |

| Fordingbridge Town Council | | October | |
|---------------------------------|-------------------|-------------------|-----------------------|
| Report Run Date: | | 26-Oct-18 | |
| Financial Month: 7 | | <u>BUDGET</u> | <u>INCOME</u> |
| <u>Amenities</u> | | <u>SO FAR</u> | <u>ADDITIONAL</u> |
| | | | <u>INCOME</u> |
| | | | <u>EXPECTED</u> |
| <u>Income</u> | | | |
| Recreation Ground - Sundry Lets | £100.00 | £0.00 | £100.00 |
| Browsea Land | £0.00 | £0.00 | 0 |
| Cricket Clubs | £0.00 | £0.00 | 0 |
| Rugby Clubs | £5,000.00 | £2,250.00 | £2,750.00 |
| Football Clubs | £3,500.00 | £1,653.37 | £1,846.63 |
| Whippet Club | £2,000.00 | £2,100.00 | -£100.00 |
| Refreshment Concession | £7,500.00 | £3,750.00 | £3,750.00 |
| Fishing/Anglers | £650.00 | £468.75 | £181.25 |
| Youth Shelter & Skate Park | £0.00 | £0.00 | 0 |
| | £0.00 | £0.00 | 0 |
| Total Income | £18,750.00 | £10,222.12 | £8,527.88 |
| <u>Expenditure</u> | | | |
| | <u>BUDGET</u> | <u>SPENT</u> | <u>LEFT IN BUDGET</u> |
| Recreation Ground - Staff Costs | £38,500.00 | £22,774.42 | £15,725.58 |
| Casual Labour | £3,000.00 | £0.00 | £3,000.00 |
| Recreation Ground - Utilities | £3,800.00 | £2,428.54 | £1,371.46 |
| Petrol/Road Tax | £2,500.00 | £1,106.14 | £1,393.86 |
| Pavilion | £2,500.00 | £2,115.31 | £384.69 |
| Recreation Ground Seats | £1,000.00 | £0.00 | £1,000.00 |
| Safety Equipment | £500.00 | £95.64 | £404.36 |
| Machinery Repairs/Replacement | £6,000.00 | £681.90 | £5,318.10 |
| General & Ground Maintenance | £30,000.00 | £18,634.86 | £11,365.14 |
| Land & Buildings | £1,000.00 | £0.00 | £1,000.00 |
| Equipment | £500.00 | £0.00 | £500.00 |
| Browsea Land | £0.00 | £0.00 | 0 |
| Youth Projects | £500.00 | £0.00 | £500.00 |
| Floodlights | £500.00 | £0.00 | £500.00 |
| Children's Play Area | £6,000.00 | £3,275.29 | £2,724.71 |
| Youth Shelter | £500.00 | £0.00 | £500.00 |
| Skate Park | £1,000.00 | £600.00 | £400.00 |
| Sub Total | £97,800.00 | £51,712.10 | £46,087.90 |
| Spare line | £0.00 | £0.00 | 0 |
| Total Expenditure | £97,800.00 | £51,712.10 | £46,087.90 |
| OVERALL TOTALS | £79,050.00 | £41,489.98 | £37,560.02 |