



The Town Hall, 63 High Street,  
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Town Clerk – Mr P. Goddard

25<sup>th</sup> January 2024

Dear Councillor,

You are summoned to a meeting of the **Finance & Policy Committee** on **Wednesday, 31<sup>st</sup> January 2024** at **7.30pm** in the **Town Hall**.

Mr P Goddard, Town Clerk

### **AGENDA**

1. To receive apologies for absence
2. To receive any Declarations of Interest
3. To confirm the minutes of the meeting held on 29<sup>th</sup> November 2023 and report on any matters arising
4. To receive any matters raised by Members of the Public
5. To receive details of Monies Collected and Payment of Accounts
6. To consider grant applications under Section 137/CIL – none received
7. To receive any Finance & Policy matters referred from sub-committees – nil
8. To receive a report on building matters
9. To agree the procurement process for new play equipment at the Recreation Ground
10. To receive mid-year internal audit observations and agree response
11. To approve the use of CIL for the joint initiative with NFDC for the Car Park to High Street Link
12. To consider a commuted sum for open spaces at Tinkers Cross
13. To consider renewal of the three year SLA with Worknest
14. To review the Terms of Reference for the Committee
15. To confirm bank signatory and online authorisation arrangements
16. To note the change to VAT regulations to supplies of sporting services
17. To note consideration of a replacement vehicle for VW Caddy
18. To review the following policies and registers:
  - Standing Orders & Financial Regulations
  - Co-opt Procedure
19. To note any items of Correspondence
20. To receive a report from the Clerk or any other relevant business
21. To note the date of the next meeting as **28<sup>th</sup> February 2024**

**Members of the Public & Press are welcome to attend except during a Closed Session.**