



The Town Hall, 63 High Street,  
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Town Clerk – Mr P. Goddard

22<sup>nd</sup> February 2024

Dear Councillor,

You are summoned to a meeting of the **Finance & Policy Committee** on **Wednesday, 28<sup>th</sup> February 2024** at **7.30pm** in the **Town Hall**.



Mr P Goddard, Town Clerk

### **AGENDA**

1. To receive apologies for absence
2. To receive any Declarations of Interest
3. To confirm the minutes of the meeting held on 31<sup>st</sup> January 2024 and report on any matters arising
4. To receive any matters raised by Members of the Public
5. To receive details of Monies Collected and Payment of Accounts
6. To consider grant applications under Section 137/CIL
  - Avonway – Friends on Friday
7. To receive any Finance & Policy matters referred from sub-committees
  - Amenities – approval of tree works and fencing quotes
8. To receive a report on building matters
9. To review and approve the insurance for 2024/25: second year of long term agreement
10. To re-confirm priority projects for CIL funding to present to the Annual Town Assembly
11. To note the revised employee contribution pension banding
12. To review the following policies and registers
  - Risk Register
  - Asset Register
  - CIL Policy
  - Investment Policy
13. To consider the effectiveness of Internal Control and review the policy
14. To note any items of Correspondence
15. To receive a report from the Clerk or any other relevant business
16. To note the date of the next meeting as **27<sup>th</sup> March 2024**

**Members of the Public & Press are welcome to attend except during a Closed Session.**